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**PUBLIC SERVICE ANNOUNCEMENT
CITY'S RECORDING OF COMMUNITY MEETINGS
FOR BROADCAST ON THE PUBLIC EDUCATION CHANNEL**

The City of Big Spring records and broadcasts its own meetings and also records meetings of other governmental entities and boards at the request of the entity. Channel 17, the Public Education Channel is maintained by the City using the funds it receives through its cable franchise agreement with the local cable company.

The City makes **no guarantee** regarding the quality or reliability of any recording or broadcast made for the PEG channel, but with the goal of keeping the public informed, will make every reasonable attempt to record and broadcast the meetings it is asked to record.

NO ENTITY THAT REQUESTS RECORDING OF ITS MEETINGS SHOULD RELY ON THE CITY'S PEG RECORDING AS THE OFFICIAL RECORD OF ITS MEETINGS.

Each governmental entity governed by the Texas Open Meetings Act and the Texas Public Information Act is required under Section 551.021 of the Texas Government Code to maintain its own official record of its proceedings. Such entities are required to keep a tape recording or written minutes that

- states the subject of each deliberation; and
- indicates each vote, order, decision, or other action taken

Recordings of meetings made for the PEG channel are maintained by the City under normal records management practices barring any unforeseen circumstances. At the end of the retention period any recordings are delivered to the entity or destroyed pursuant to state law.